1.0 Call to Order
The 5th meeting of the FSC National Standards Development Group (SDG) commenced on 10th December 2012 at 9:15 am and was called to order by the Chair.

2.0 Welcome Remarks
The Chair welcomed all SDG members to the meeting. The Chair informed that Mr. Monument will be joining the meeting on the third day.

3.0 Adoption of Agenda
Upon amendments, the Agenda was adopted.

4.0 Follow up: Minutes of the 4th SDG Meeting
Matters arising from the 4th SDG minutes were reported as the following:

4.1 Field Testing at SFI
The Secretariat informed the Group that a request had been made to certification bodies (CB) for an estimated cost for organising a field testing, including logistical arrangements. However the CB clarified that a confirmed field-testing site was needed prior to further cost estimation. The Chair expressed the need to determine an estimated budget for the field testing to ensure the adequacy of funds.

Action: Secretariat

4.2 Translations of Draft Standards, Minutes and Related Articles in the National Language
Mr. Chang volunteered to facilitate the sourcing of a contact of a suitable candidate for this purpose and will liaise with the Secretariat accordingly.

Action: Secretariat

The Secretariat informed the Group that minutes of the previous meetings have been translated to the National language and has been made available on the FSM website. Soft copies of the translated minutes will be forwarded to Mr. Jalong to ensure that the translated minutes is channelled to the relevant social stakeholders in the interior.

Action: Secretariat
4.3 **Anti-Corruption Scope**  
The SDG members agreed to adopt the local chapter of Malaysian Anti-Corruption Commission (MACC)'s Corporate Integrity Pledge and the Anti-Corruption Legislation as a verifier for criterion 1.7.

4.4 **Clarifications from FSC on the Indicators and Verifiers**  
Mr. Gordian Fanso has confirmed with the Secretariat that the understanding of the SDG on criterion 7.2 and the proposed suggestions were acceptable.

4.5 **References**  
The Secretariat distributed references on the Malaysian Pesticides Act and Reduced Impact Logging (RIL).

5.0 **Approval of the Minutes**  
Mr. Chang proposed for the adoption of the 4th meeting minutes and seconded by Mr. Edmund.

6.0 **Reviewing the Indicators and Verifiers**  
Within the next three days, the drafters completed the language edits on Principles 1 and 3.

7.0 **Visit from FSC**  
Mr. Monument participated briefly in the SDG meeting on the last day. SDG members took the opportunity to learn more about the term ‘managerial control’ and the Policy of Association from Mr. Monument.

8.0 **Timeline and Work Plan**  
The Secretariat informed the Group that the current timeline amended accordingly to ensure consistency with the developments of the IGI, as per the Transfer proposal that was approved by FSC.

9.0 **Any Other Business**  
The Chair reported to the Group on a discussion that was held in Kuching with WWF-MY, to explore possible collaborations and assistance to the SDG. The Chair has informed WWF-MY that additional funds are needed to sustain the work of the National Standards process in line with national constraints and revolving processes at FSC International. No decision on this matter was made.

Mr. Tan reported on his meeting on the FSC Policy and Standards Forum in Australia. He attended the meeting at the invitation of FSC and FSC Australia’s Regional Representative. He shared that FSC Australia’s National Office (NO) inviting active Chain of Custody certificate holders to join as FSC members to further promote FSC in the country. He further informed the Group that he was requested to touch base with Kimberly – Clark Malaysia to seek possible collaboration.

10.0 **Adjournment**  
The Chairman thanked all the members for their active participation and adjourned the 5th SDG meeting on 12th December at 4.00 p.m.